

Recent Graduate

Computer Electronics
Engineering Technology
Associate of Applied Science
ITT Technical Institute
Mount Prospect, Illinois

Selected Coursework

AC/DC Electronics
Electronic Devices
Electronic Communication
Systems
Microprocessors
Programming
Control Systems
Computer Networking

Technology Background

Multisim
Solidworks
Microsoft Office:
Word, Excel, PowerPoint,
Visio, Project

Awards and Recognition

Certificate of Appreciation for
services as a peer tutor
Perfect Attendance Award
Completion of Solidworks
Workshop
Neutrality Workshop
Facilitator

Achievements

Student representative to the
Chicago chapter IEEE EMCS
President, IEEE Student
Chapter
Peer tutor for Electrical
Engineering
Founder of ITT –Mount
Prospect Book Club

Objective: An electrical engineering position used as the first personal opportunity to launch a career into the electrical engineering field.

EDUCATION

2009-Expected graduation March 2011 **ITT Technical Institute** Mount Prospect, IL

Major: Computer Electronics Engineering Technology

2005-2006 **College of DuPage** Glen Ellyn, IL

Major: Hospitality and Marketing

EMPLOYMENT

2009-Present *Student Worker* **ITT Technical Institute** Mount Prospect IL.

Inventoried buildings electronics equipment by creating a new Microsoft Excel spreadsheet with macros which separated out each room. Created the lab image for the electronics labs. Troubleshooting issues with electronics equipment

2008-2009 *Night Audit Supervisor* **Wyndham Glenview Suites** Glenview IL,

Supervised and trained night audit staff. Created new and more efficient audit procedures with new checklists and training manuals. Performed nightly audit procedures as well as overlooked all front desk activities during the night shift.

2007-2008 *Delighted to Serve Representative & Night Audit Manager,* **Renaissance Chicago North-Shore** Northbrook IL

Performed nightly audit procedures. Answering phones with proper phone etiquette. Respond to Guest's requests and dispatch staff appropriately. Created new checklist, workbooks, and AYS database.

2006- 2007 *Head of Public Relations,* **Revita Health Center,** Arlington Heights IL

Performed public relations duties: Set up events, acquired new contacts, attended PR meetings, Attended events, promoted events. Performed clinic duties: trigger point massage, assisted in rehab and physical modalities, cleaned, and helped in clinic construction.